



DEPARTMENT OF DEFENSE
EDUCATION ACTIVITY
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APR 25 2012

MEMORANDUM FOR DODEA AREA DIRECTORS
DODEA HEADQUARTERS EMPLOYEES

SUBJECT: Promoting Efficient Spending – Correction

The purpose of this memorandum is to correct the previously issued Department of Defense Education Activity (DoDEA) Memorandum, Subject: Promoting Efficient Spending – Travel, dated April 13, 2012.

As stated in that memorandum, DoDEA has made concerted efforts to comply with the Executive Order 13589 – Promoting Efficient Spending, dated November 9, 2011, issued by President Barack Obama. Section 3 of that order emphasized the need for all agencies to ensure efficient travel spending.

In an effort to promote efficient spending and align our agency with the intentions of the Executive Order, I mandated that agency employees use government lodging while on official travel, requiring employees to obtain a “non-availability” statement if military billeting facilities were not available. However, on April 1, 2012, a change to the Joint Travel Regulations (JTR) was published which stated that employees may not be required to use government quarters. While we will adhere to this recent change, I ask that all DoDEA employees continue to exercise prudence when incurring travel expenses, by checking first for government lodging availability, and consider using government quarters when the cost is less expensive than commercial lodging.

A handwritten signature in cursive script, reading "Marilee Fitzgerald", is positioned above the typed name.

Marilee Fitzgerald
Director